



## APPLICATION TO SERVE ON A BOARD, COMMISSION, OR COMMITTEE

Name: \_\_\_\_\_  
Last Name First Name Middle Initial (optional)

Cell Phone Number: \_\_\_\_\_ Home Phone Number: \_\_\_\_\_

Residential Address: \_\_\_\_\_ Monterey, CA 93940\*

Email Address: \_\_\_\_\_

Employer/Occupation: \_\_\_\_\_

Business Address: \_\_\_\_\_ Business Phone: \_\_\_\_\_

\* Monterey residence is required

### How did you first learn about this opportunity?

City outreach:  email from City Clerk  
 newsletter  event  website  
 social media  physical posting  
 ad in: \_\_\_\_\_

Word of mouth:  City staff member  Council member  
 board/commission/committee member  
 person not associated with the City  
 organization not associated with the City

Other: \_\_\_\_\_

Check the box next to all body(s) on which you are interested in serving. More information is available at [monterey.gov/bcc](http://monterey.gov/bcc). Appointments are not limited to body(s) checked.

- APPEALS HEARING BOARD (meets as needed)**  
conducts hearings and appeals relating to administrative orders, denials, and suspensions; revocations of massage establishment permits; bidder responsibility determinations; fees, penalties, and other sums of money owed to the City; administrative abatement actions; and authorizes the imposition of liens, assessments, and other collection processes. Members: Three plus one alternate.
- ARCHITECTURAL REVIEW COMMITTEE (meets 1<sup>st</sup> and 3<sup>rd</sup> Wed. of ea. month at 4 p.m., plus field trips)**  
reviews projects to ensure orderly development and harmonious design; implements the General Plan and neighborhood plans; preserves and promotes the visual character of the City; and reviews and oversees architectural review submittal requirements. Members: Seven, with at least one architect or person professionally competent in a field related to architecture.
- BOARD OF LIBRARY TRUSTEES (meets 4<sup>th</sup> Thurs. of ea. month at 4 p.m.)**  
manages the library's collections; makes and enforces bylaws, rules and regulations for the library's administration; appoints and removes the Library Director; performs additional duties as prescribed; and requests expenditures from the library trust fund. Members: Five.
- BUILDING AND HOUSING APPEALS BOARD (meets as needed)**  
hears appeals of orders, decisions, or determinations relating to building, fire, plumbing, mechanical, and electrical codes, and authorizes imposition of liens, special assessments, and other collection processes. Members: Three plus one alternate, with experience and training relating to building construction, building trades, code enforcement, or building inspection.
- DISABLED ACCESS APPEALS BOARD (meets as needed)**  
hears appeals of orders, decisions, or determinations relating to disabled access, and authorizes imposition of liens, assessments, and other collection processes. Members: Five, three with experience and training relating to building construction and/or disabled access regulations, and two of whom who are physically disabled.

(CONTINUED)

Name: \_\_\_\_\_

- HISTORIC PRESERVATION COMMISSION (meets 2<sup>nd</sup> Thurs. of ea. month at 4 p.m., plus field trips)**  
acts and makes recommendations on matters relating to promotion, restoration, preservation, and protection of Monterey's historic buildings, sites, artifacts, and features; and adopts minimum submittal requirements for historic preservation review. Members: Seven, meeting [specific professional requirements](#).
- MEASURES P AND S OVERSIGHT COMMITTEE (meets quarterly)**  
reviews revenues generated by Street Infrastructure Rehabilitation Transactions and Use Tax, and expenditures of those revenues, and reports to the City Council. Members: Five.
- MUSEUMS AND CULTURAL ARTS COMMISSION (meets 1<sup>st</sup> Thurs. of ea. month at 4 p.m.)**  
advises the City Council on matters relating to the City's museums, Monterey history, and cultural arts. Members: Seven, representing a variety of history and cultural arts-related disciplines and activities.
- NEIGHBORHOOD AND COMMUNITY IMPROVEMENT PROGRAM COMMITTEE (meets seasonally)**  
directs tourist-generated NCIP dollars directly back into the City's residential neighborhoods by considering all submitted projects and recommending projects to Council. Members: One representative and one alternate representing each of the following neighborhoods (check one; you must reside within the jurisdiction, [see map](#)):
  - Aguajito Oaks                       Alta Mesa                               Casanova-Oak Knoll                       Deer Flats
  - Del Monte Beach                       Del Monte Grove – Laguna Grande                       Downtown
  - Fisherman Flats                       Glenwood                               Monterey Vista                       New Monterey
  - Oak Grove                               Old Town                               Skyline                               Villa Del Monte
- PARKS AND RECREATION COMMISSION (meets 2<sup>nd</sup> Wed. of ea. month at 5:30 p.m.)**  
advises the City Council on matters pertaining to the maintenance and development of the City's parks and recreation programs, and the Parks and Recreation Master Plan. Members: Seven.
- PLANNING COMMISSION (meets 2<sup>nd</sup> and 4<sup>th</sup> Tues. of ea. month at 4 p.m. and 7 p.m., plus field trips)**  
implements the General Plan and specific and area plans; reviews the Capital Improvement and Neighborhood and Community Improvement Programs; develops community development programs; administers zoning and subdivision ordinances and recommends revisions to City Council; hears appeals on matters of development, zoning, and architectural review; and reviews and acts on applications for development approval, including use of land and buildings, height and bulk of buildings, open space regulations, parking requirements, etc. Members: Seven.

Please list in the following space your relevant education, work experience, public service and/or volunteer experience, and/or other experiences that would enhance your service and effectiveness on the body(s) for which you are applying. If the body(s) for which you are applying has qualification requirements, list your specific qualifications. Feel free to attach a cover letter, resume, and/or additional pages to fully describe your qualifications and interest.

Name: \_\_\_\_\_

Are you employed by the City of Monterey?     Yes     No

Do you have any relatives who are employed by the City of Monterey?     Yes     No

Initial to confirm that you understand and will comply with the following requirements:

*initial*    All members of Monterey's Boards, Commissions, and Committees are subject to the conflict of interest laws of the State of California and the requirements of the City of Monterey Conflict of Interest Code, and are required to submit a completed FPPC Form 700, the "Statement of Economic Interests," within 30 days of assuming office, annually thereafter, and within 30 days of the completion of the member's term of office. More information is available at <http://www.fppc.ca.gov/Form700.html>

*initial*    All members of Monterey's Boards, Commissions, and Committees are required to complete required training and education on ethics and harassment prevention as dictated by State law and Monterey City Code.

Sign and date your application:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Full Name: \_\_\_\_\_

A submitted application is a public record. It will be published (with signatures and personal contact information redacted) in the agendas for relevant meetings of the City Council.

This application may be filed:

- electronically via DocuSign (link is on [monterey.gov/bcc](http://monterey.gov/bcc)); or
- by email to: [cityclerk@monterey.gov](mailto:cityclerk@monterey.gov); or
- by mail to: City Clerk, City Hall, 580 Pacific St., Monterey, CA 93940; or
- by personal delivery to the secure drop box outside the accessible entrance to the Council Chamber at City Hall, 580 Pacific St., Monterey, CA 93940.